



STATEMENT OF PRIVACY

R. 2.4.17

Protecting your private information is our priority. This Statement of Privacy applies to Community First Solutions and its subsidiaries, and governs data collection and usage, including health information. For the purposes of this Statement of Privacy, unless otherwise noted, all references to “Community First” and “Community First Website” include Community First Solutions, its subsidiaries, and the following websites:

- www.community-first.org
- www.coachhousetavern.com
- www.colonialschools.org
- www.community-first.giftlegacy.com
- www.berkeleysquarekiosk.com
- www.westoverkiosk.com
- www.jamestownekiosk.com

As a health care provider, Community First is committed to protecting the right of privacy for patients and the users of the Community First Website. Community First will only use and disclose information provided to us as stated in this Statement of Privacy.

The Community First Website is not designed or intended for use by children under 13 and we do not knowingly collect personal information from children that we know to be under the age of 13. The sole circumstances under which we would knowingly receive personal information about a child under the age of 13 are circumstances where the child’s parent or legal guardian provides the information in a request or registration for services through the Community First Website.

By using the Community First Website, you consent to the data practices described in this Statement of Privacy.

Collection of your Personal and Health Information

Community First may collect personal information, such as your name. We may also gather health information for the purposes described below. We may gather additional personal or non-personal information in the future.

Information about your computer hardware and software may be automatically collected by Community First. This information can include: your IP address, browser type, domain names, access times, and referring website addresses. This information is used for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the Community First Website.

Community First encourages you to review the privacy statements of websites you choose to link to from the Community First Website so that you can understand how those websites collect, use and share your information. Community First is not responsible for the privacy statements or other content on websites outside of the Community First Website.

Use and Disclosure of your Personal and Health Information

Community First collects and uses your personal information to operate the Community First Website and deliver the services you have requested. Community First Website staff analyze and report on the data collected. The reports and information are available only to Community First Website managers and other designated staff who require the information to perform their duties.

Community First may use your personal information to inform you of other products or services available from Community First and its affiliates. Community First may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

Community First does not sell, rent or lease its customer lists to third parties.

Community First may share data with trusted partners to help perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Community First, and they are required to maintain the confidentiality of your information.

Community First will disclose your personal information, without notice, if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Community First or the Community First Website; (b) protect and defend the rights or property of Community First; or (c) act under exigent circumstances to protect the personal safety of users of Community First or the public.

Community First will use and disclose your health information only to the extent necessary for the purposes of treatment, payments for treatment, and to conduct ongoing quality improvement activities. Community First will disclose your health information, without notice, if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Community First or the Community First Website; (b) protect and defend the rights or property of Community First; or (c) act under exigent circumstances to protect the personal safety of users of Community First or the public.

Use of Cookies

The Community First Website may use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the web server that you have returned to a specific page. For example, if you personalize Community First pages, or register with a Community First site or service, a cookie helps Community First to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as name, billing addresses, and so on. When you return to the same Community First page, the information you previously provided can be retrieved, so you can easily use the Community First features that you customized.

You have the ability to accept or decline cookies. Most web browsers automatically accept cookies, but you may modify your browser settings to decline cookies. If you choose to decline cookies, you may not be able to fully experience the interactive features of the Community First Website. Please note that by declining cookies, you will decline them from all sources, not only from Community First.

Security of your Personal and Health Information

Through the use of the Secure Socket Layer Protocol (SSL), Community First secures your personal and health information from unauthorized access, use, or disclosure.

Opt-Out & Unsubscribe

We respect your privacy and give you an opportunity to opt-out of receiving announcements of certain information. Users may opt-out of receiving any or all communications from Community First by contacting us here and specifying which communication(s) to discontinue sending:

- Email: info@community-first.org
- Phone: 513-785-4051

Changes to this Statement

Community First may occasionally update this Statement of Privacy to reflect company and customer feedback. Community First encourages you to periodically review this Statement of Privacy to be informed of how Community First is protecting your information.

Contact Information

Community First welcomes your questions or comments regarding this Statement of Privacy. If you have questions, would like further assistance, or feel that your privacy rights have been violated, please contact Community First at:

Community First Solutions
230 Ludlow Street
Hamilton, Ohio 45011

Email Address:
info@community-first.org

Telephone number:
513-785-4051

Effective Date

This Statement of Privacy is effective as of January 10, 2017